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Planning Packages



PACKAGES

FULL SERVICE PLANNING

ISLAND PACKAGE PLANNING

Day of Planning

Day of Coordinator

**Ask about our discounted Pricing when using all our partnered vendors!*

ALL PLANNING PACKAGES INCLUDE THE FOLLOWING

- Interviewing the couple to identify their needs
- Event design and styling
- Planning detailed checklist (from about a year in advance to the wedding)
- Assist with wedding discounts for guests lodging.
- Assist with sunset sails and other group activities.
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- Identifying and hiring of wedding professionals and service providers (caterers, photographers, videographers, beautician, florists, bakers etc.), and preparation and execution of contracts
- Procurement of customized decorations
- Coordination of deliveries/services on the wedding day



FULL SERVICE PACKAGE PLANNING

Includes 2 Planners



- Interviewing the couple to identify their needs
- Full guidance and quotes from various venues as directed.
- Full guidance on Venue including managing scheduling, emails and contracts
- Create wedding day timeline
- Full guidance on vendors, including managing scheduling, emails and contracts
- Managing budget & payment schedule throughout planning process
- Guidance and introductions for rehearsal/welcome party.
- Provide full assistance on room blocks and assist with guests requests as needed
- Full scheduling of pre-wedding visits
- 60 days out all final details completed (with exception of final guest count)
- 30 days out send to all vendors finalizing your day
- Welcome to Key West - meet & greet - walk-through - pick up any decor.
- Assist with any special needs after your arrival and before your wedding day
- Guidance through your ceremony rehearsal
- Cover your wedding day - Start to Finish

ISLAND PLANNING PACKAGE

Includes Planner + Assistant



- Review all contracts and advise before deposit or payment are made
- Create wedding timeline
- Vendor contract management
- 1 Site visit - coordinate and schedule pre-wedding appointments - tasting, hair trial, etc.
- Initiate budget/payment schedule so you can easily follow up throughout the planning process and make timely payments
- Conference call every 45 days as needed
- 45 days out complete all final details
- 30 days out send to all vendors finalizing your day
- Meet for walk through and to collect any personal items or decor
- Guide you through rehearsal
- Cover your wedding day from start to finish



Month/Day of PLANNING PACKAGE

Includes Planner

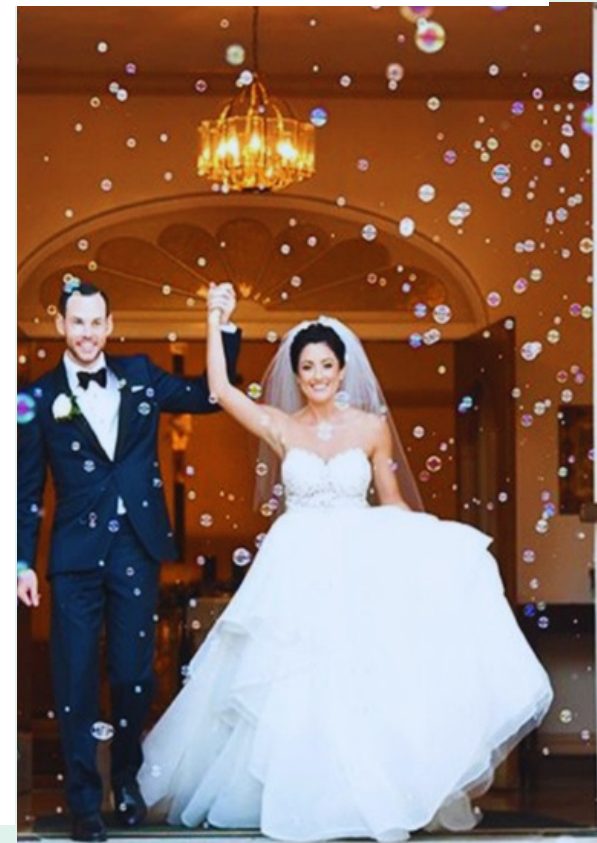


- Create wedding timeline
- Assist you in connecting to any vendors not yet in place
- Conference call every 90 days as needed - no email service - please hold all questions for conference call review.
- 45 days out complete all final details
- 20 days out send to all vendors finalizing your day
- Guide you through rehearsal and collect any personal items or decor
- Cover your wedding day from start to finish

DAY OF COORDINATOR

Includes Coordinator

- Create Wedding Day Timeline
- Assist you in connecting to any vendors not yet in place
- 2 Conference calls as needed in the last 20 days - please hold all questions for conference call review.
- 20 days out complete all final details
- 20 days out send to all vendors finalizing your day
- Cover your wedding day from start to finish
- Can add rehearsal coverage \$150.





If you have 15 minutes let's review your wedding day vision together and find the package that fits you best.

Click [HERE](#) to schedule a call time that works best for you.

Then we can send you a personalized quote based on guests count and number of locations

AWARDS & Referrals Best of Key West

Best of Florida

Consecutive 5
years running



Your paragraph text



Reviews

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